

**CHARTER REVISION COMMITTEE MEETING
APRIL 27, 2012**

A Charter Revision Committee Meeting of the City of Delray Beach, Florida, was called to order by Mr. Jay Alperin, Chairperson, in the Planning and Zoning Conference Room A at City Hall at 8:02 a.m., on Friday, April 27, 2012.

ROLL CALL

Roll call showed:

Present -

Jay Alperin, Chairperson
Kimberly Camejo
Doak Campbell
Brian Cheslack
Deborah Dowd
Brenda Durden
Gary Eliopoulos
Michael Malone
Alberta McCarthy
Scott Porten
David Schmidt

Absent -

None

Also present were -

Brian Shutt, City Attorney
Venice Cobb, Executive Assistant/Advisory Board Liaison

INTRODUCTIONS, OPENING REMARKS BY THE CHAIR

Mr. Jay Alperin called the committee meeting to order and stated he feels the role of the Chairperson is to bring everyone together and in order to make sure everything is accomplished on time they will get right to the business.

MEETING DATES DISCUSSION

Mr. Alperin stated everyone should have received a copy of the Delray Beach Charter and three proposed meeting dates. Mr. Alperin stated the date of May 25, 2012 may be a problem since it is the beginning of Memorial Day weekend. He asked if there were any conflicts with that date. Discussion ensued amongst committee members and it was a consensus that the meeting dates would remain the same. Mr. Brian Shutt stated the meetings will be held in the First Floor Conference Room.

ELECTION - VICE CHAIR

Mr. Scott Porten made a motion to select Gary Eliopoulos as Vice Chair, seconded by Ms. Deborah Dowd. Said motion passed unanimously.

SUNSHINE LAW OVERVIEW

Mr. Alperin stated the committee members cannot email each other but will communicate/email through the City Attorney and the City Attorney will explain the sunshine law.

Mr. Alperin suggested holding a public hearing to present recommendations/suggestions to the public once the committee has an idea as to what they are going to propose. In addition, after the public hearing he stated a committee meeting should be held to sum up their proposal that will be presented to the Commission in September. Mr. Shutt provided a handout titled "Public Records/Sunshine Law" to the committee members and reviewed the Sunshine Law and Ethics. He stated the Committee can call him regarding any questions they have. He reiterated that the committee cannot email or discuss anything with each other outside of the actual meetings. He discussed the procedure regarding emails from the public. The committee members are to forward all emails to the City Attorney and City Clerk in regards to public records. All meetings are open to the public and the board will discuss procedures for when the public will speak. Mr. Shutt stated that there is a video on the Palm Beach County Commission on Ethics website for the advisory board members to watch to complete the acknowledgement form. He also discussed solicitations with vendors or lobbyists of the city.

MEETING PROCEDURES

Mr. Shutt mentioned there are no public comments scheduled at the end of the committee meetings and asked how the committee feels regarding this. Mr. Alperin suggested having the one public hearing and provide a public announcement regarding the hearing or if the committee chooses, public input can be held at each committee meeting. It was the consensus of the committee to have one public hearing to receive public input.

DISCUSSION ON CHARTER AMENDMENTS

Mr. Alperin stated once Committee Members read the charter they can send the information (suggestions/recommendations) to the City Attorney. He stated Mr. Shutt sent out an edited version of the Charter based on suggestions by staff and as proposed by some committee members. He asked if there are any items or changes that were of concern to anyone. Committee members referenced Section 4.05(D) and asked the reason for suggesting the elimination of the language for the public hearing. The City Attorney discussed the state law regarding the public hearing for budget. There were also questions regarding the publication of the condensed copy of the budget. Members felt it should be worded to not conflict with state law.

A new item brought up for discussion was procedures for filling a vacancy. Members discussed the Mayor's term, term limits, extensions, seats being considered separately. Mr. Alperin suggested that before the next meeting the members put together their ideas regarding six or twelve years or two or three year terms and send the information to Mr. Shutt. He asked that the comments be sent to all members from the City Attorney. The City Attorney stated the members could email him their comments as soon as possible and he could produce a draft for the next meeting. He asked for clarification regarding what the board desired to do regarding terms: separating the Mayor's term from the Commissioner's term and consideration of three year terms versus two year terms.

Additional items discussed were "At Large" elections; the voting method regarding the hiring and removal of the City Manager; Commission salaries and expenses (possible increase); petition signatures for a candidate to get on the ballot; changing the election date and the calendar for the budget process.

COMMENTS – COMMITTEE MEMBERS

Mr. Alperin suggested that he review the minutes before the next meeting and stated the committee could possibly work on two items at the next meeting. The members briefly discussed future meeting dates.

Mr. Alperin adjourned the Workshop Meeting at 9:05 a.m.



City Clerk

ATTEST:



Chairperson

The undersigned is the City Clerk of the City of Delray Beach, Florida, and the information provided herein is the Minutes of the Charter Revision Committee Meeting of the City of Delray Beach held on Friday, April 27, 2012, which Minutes were formally approved and adopted by the Committee on May 11, 2012.



City Clerk

NOTE TO READER: If the Minutes you have received are not completed as indicated above, this means they are not the official Minutes of the Charter Revision Committee. They will become the official Minutes only after review and approval, which may involve amendments, additions or deletions to the Minutes as set forth above.