

**PARKING MANAGEMENT ADVISORY BOARD MINUTES
TUESDAY, AUGUST 24, 2010, 5:30 P.M.
ENVIRONMENTAL SERVICES TRAINING ROOM**

MEMBERS PRESENT:

Fran Marincola
Alan Kornblau
Bruce Gimmy
John Gergen
Herman Stevens
George Brewer
William Morse
Joe Pike
Peggy Murphy
Cecelia Boone

MEMBERS ABSENT:

None

STAFF PRESENT:

Scott Aronson, Parking Management Specialist

STAFF ABSENT:

None

GUESTS/OTHERS:

Terrill Pyburn, Assistant City Attorney
Mike Covelli

I. CALL TO ORDER:

The meeting was called to order by Chairperson, Mr. Fran Marincola, at 5:31 p.m.

II. APPROVAL OF AGENDA:

Mr. Aronson requested an addition to the agenda for presentation of the Sunshine and Public Records Law by the Assistant City Attorney, Terrill Pyburn.

Mr. Brewer made a motion to approve the agenda as amended, seconded by Mr. Gimmy. Said motion passed unanimously.

III. APPROVAL OF MINUTES:

JUNE 22, 2010

Mr. Gimmy made a motion to approve the minutes of June 22, 2010, seconded by Mr. Pike. Said motion passed unanimously.

IV. SUNSHINE/PUBLIC RECORDS LAW PRESENTATION

Assistant City Attorney, Terrill Pyburn, spoke of the Sunshine Law explaining that Board members are prohibited from having conversations about Board business to be discussed in a

meeting outside of the meeting area. The same applies to emailing fellow Board members. She continued by explaining all aspects of the Sunshine and Public Records Law including punishment for violation, advising the chair of any ex parte communications and when to abstain from voting. Ms. Pyburn also spoke about conflicts of interest and when it is appropriate to declare a conflict.

IV. OLD BUSINESS:

Mr. Aronson advised that the Parking Study was presented to the City Commission on August 10, 2010. City Commission approved of the study and an Implementation Committee will be formed.

Mr. Marincola feels that the Parking Management Advisory Board is the best selection to serve as the Implementation Committee.

V. NEW BUSINESS:

A. Review A Request From 32 SE 2nd Avenue For The Construction Of A Temporary Parking Lot In Accordance With Land Development Regulations Section 2.4.6(F)(3)(e)

Mr. Aronson stated that the owner of the property, located at 36 SE 2nd Avenue, has submitted a Class V Site Plan Modification for the construction of a twenty two (22) space temporary parking lot for valet service in accordance with Land Development Regulations Section 2.4.6(F)(3)(e) which allows for temporary lots to be permitted, in one year increments, for a maximum of three years. He noted that there is direct access between the property and the Worthing Place Development's parking garage. Staff recommends approval of the request.

Mr. Gergen asked if the temporary parking lot would provide additional parking to the new buildings within the Worthing Place Development.

Mr. Aronson stated that he believed the intent is to augment parking to visitors of the Worthing Place and allow the general public to use the parking facilities.

Mr. Covelli stated that the lot will provide additional parking beyond Code requirements. It will be valet only as the lot can be used temporarily. There will be gate arms being that the lot will not be accessible to the general public for self parking. He went on to state that there was a development plan approved for the site and some utilities installed. Rather than being left as a vacant lot, the owner decided to use the property as a parking lot which will optimize valet services during high usage.

Mr. Kornblau asked about the surface of the lot.

Mr. Covelli stated that the lot will have a hard surface.

Mr. Pike asked about lighting.

Mr. Covelli stated that some lighting will be installed.

Mr. Brewer disclosed that Mr. Bill Morris, the owner of the property, is a past client of his.

Ms. Pyburn advised that there is no conflict because he is a past client.

Ms. Peggy Murphy stated that she has a relationship with Board member, Mr. William Morris, as they are both on the Board of Directors at Old School Square.

There were no other ex parte communications.

Mr. Brewer wanted to know if the City imposed fees for temporary parking lots.

Mr. Aronson stated that application fees, permit, building and construction fees will be paid. Occupational and business tax will be charged. There will be no fees attached as a source of revenue for the City.

Mr. Kornblau asked about a time limit.

Mr. Aronson stated that there is a three year maximum with a recommendation of approval each year.

No one from the public wished to speak on this item.

At this time, Mr. Marincola read the quasi judicial rules.

Mr. Gimmy made a motion to approve the request for the construction of a temporary lot for use as a valet parking lot, seconded by Brewer. Said motion passed unanimously, (10-0).

B. Recommend Approval Of The Renewal Of All Valet Parking License Agreements

At this time, Mr. Pike assumed the responsibilities of the Chair because Mr. Marincola had a conflict of interest.

Mr. Aronson stated that the Parking License Agreements will expire on August 31, 2010. Staff recommends approval of the current Parking License Agreements under the existing terms and conditions until the completion of the parking study.

Mr. Gimmy asked about parking lots being transferred to the United Parking Systems.

Board members and staff spoke about the United Parking System and the parking lots leased to this company by the Suntrust Bank.

Mr. Gimmy made a motion to approve the extension of the current Parking License Agreements, under the existing terms and conditions, until evaluation of the parking study as it relates to the existing valet program is completed. The motion was seconded by Mr. Brewer and passed 6-0. Mr. Kornblau, Mr. Marincola and Mr. Gergen abstained due to a conflict of interest. Mr. Stevens was no longer present to cast a vote.

VI. COMMITTEE REPORTS ON PARKING RELATED ISSUES:

Board members presented a brief status report of items taking place on their respective Boards. Members agreed due to agendas and minutes available from the Board, there was no need for detailed minutes on this agenda item.

VII. NON-AGENDA ITEMS:

A. Comments by Board Members

Mr. Gimmy spoke about the 5 foot sidewalk rule in regards to parking stating that 5 foot is insufficient.

After discussion, Mr. Aronson advised Mr. Gimmy to contact Community Improvement.

B. Comments by Citizens

None

C. Comments by Staff

Mr. Aronson welcomed Mr. William Morse, representative of the Chamber of Commerce.

There being no further business, Chairperson, Mr. Marincola declared the meeting adjourned at 7:02 p.m.

Venice Cobb, Executive Assistant/Board Liaison

The undersigned is the Secretary of the Parking Management Advisory Board and the information provided herein is the minutes of the meeting of said Parking Management Advisory Board on August 24, 2010, which minutes were formally approved and adopted by the Board on

Venice Cobb, Executive Assistant/Board Liaison

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Parking Management Advisory Board. They will become official minutes only after review and approval, which may involve some amendments, additions or deletions.

S/City Clerk/Boards/Parking Management Board/minutes